

## End of Year Medication Pick-Up Information

Dear Parent/Guardian:

The end of the school year is quickly approaching! New York State regulations require all medication left at school at the end of the school year be discarded. This includes inhalers and Epinephrine Auto-Injectors. Unless your child has current permission to self-carry their medication, the school is not able to allow your child to bring the medication home themselves. If you need to make special arrangements to pick up medication, please call to make arrangements. Medications not picked up, will be disposed the last school day that students are in attendance.

For your convenience in preparing for next year, a medication form is enclosed.

### **New York State Law requires that:**

- New medication forms for both prescription and over-the-counter (OTC) medications must be signed by the provider and parent annually. Orders are good for one year from the date they are written.
- The parent must sign the medication permission form.
- Medication must remain in the properly labeled pharmacy or original OTC container.
- Parents or guardians must personally deliver all medication to the to the school health office (unless a self-carry order form is signed by **parent and provider**). This form can be obtained from the school health office.

We request that you ask your pharmacist to give you a **second identically labeled container** for any prescription medications your student will take at school. We also request that you bring **small containers of any OTC medications** that your child will take. This will allow the School Nurse to send these medications on field trips and comply with New York State laws pertaining to medication storage. Medication forms are available on the district web site or may be obtained from the school health office. Your healthcare provider may use their own form if desired.

Lori Pike, RN  
Guilford Elementary School  
Health Office: 607-895-6703

Kelly Cirigliano, RN  
Greenlawn Elementary School  
Health Office: 607-967-6330

Heather Amatuccio, RN  
Junior-Senior High School  
Health Office: 607-967-6313